



## Application Form for Course Participants on the Distance Delta Module 2 Participants Only

Please read the programme prospectus first, paying particular attention to the criteria for selection. The information you give on this form will be used in the selection process to determine whether you meet these criteria. It is important, therefore, to ensure that your application is complete and the information you submit fully reflects your abilities. Applications should be printed off, completed and faxed to (+44) 20 7117 4182 or posted to:

The Distance Delta  
16 Stukeley Street  
Covent Garden  
LONDON WC2B 5LQ

### Section 1. Personal Details

Family name \_\_\_\_\_ Given name(s) \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Nationality \_\_\_\_\_ First language \_\_\_\_\_  
e-mail address \_\_\_\_\_

### Section 2.

Preferred Orientation Course Centres (please see current brochure for centre list)

Preference 1: \_\_\_\_\_

Preference 2: \_\_\_\_\_

### Section 3. Programme Dates

Please indicate your preferred start date:

- March
- September

### Section 4. School / Organisation where you will be working during the programme

Name \_\_\_\_\_

Address \_\_\_\_\_

Tel. \_\_\_\_\_ e-mail \_\_\_\_\_ Fax \_\_\_\_\_

## Section 5. Education and Teaching Qualifications

School leaving qualifications:

Level and subject	Year and grades	School / Institution
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

University degrees / higher education diplomas (including PGCE and Master's degrees)

Level and subject	Year and grades / classification	School / Institution
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please indicate which of the following initial language teaching qualifications you hold:

	Date taken	Grade Awarded	School / Institution
<input type="checkbox"/> Cambridge CELTA / CTEFLA	_____	_____	_____
<input type="checkbox"/> Trinity Certificate	_____	_____	_____
<input type="checkbox"/> Other (please detail)	_____	_____	_____

Please indicate which of the following further language teaching qualifications you hold:

	Date taken	Grade Awarded	School / Institution
<input type="checkbox"/> Cambridge DELTA / DTEFLA	_____	_____	_____
<input type="checkbox"/> Trinity Diploma	_____	_____	_____
<input type="checkbox"/> Cambridge Delta Module 1	_____	_____	_____
<input type="checkbox"/> Cambridge Delta Module 2	_____	_____	_____
<input type="checkbox"/> Cambridge Delta Module 3	_____	_____	_____
<input type="checkbox"/> Other (please detail)	_____	_____	_____

## Section 6. Work experience

Please give details of your English Language Teaching experience. Use a separate sheet of paper and include it as an Appendix to your application form.

Please include:

- Countries and schools, with dates
- Age range and levels
- Coursebooks and supplementary materials / equipment you are familiar with.

## Section 7. How did you hear about the Distance Delta?

- Through an advert
- Through the IH London website
- Other internet site
- Through your institution
- Other

In order to check the quality of our services we conduct a number of follow-up surveys.

May we contact you for this purpose? Yes  No

## Section 8. Referees

**We contact referees as part of our selection process.**

Please give the names, telephone numbers and e-mail addresses of two referees who would be prepared to give relevant support to this application. Indicate in what context they know you.

1)

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2)

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### Section 9. Closing date

Please refer to our website ([www.thedistancedelta.com](http://www.thedistancedelta.com)) for the application deadline and location of Orientation Courses. Please check that you have included all the items listed in the box below and confirm this by ticking the box.

### Section 10. Supporting Statement

Please include a statement (maximum 300 words) about why you wish to follow the Distance Delta programme, and why you feel you are suited to the mode of study involved. Use a separate sheet of paper for your Statement and include it as an Appendix to your application form.

### Section 11. Application Task

**a) Lesson plan.** Please send us a lesson plan for a grammar **or** vocabulary lesson you have recently taught. The plan should include a brief profile of the class, their needs and goals in relation to learning English, the aims of the lesson and a short commentary (+/- 200 words) where you justify your planning decisions. You should include your stage aims, interaction and procedure and, where possible, attach copies of the materials used. (N.B. Do not send audio material).

**b) Evaluation of the lesson.** Please send us your own written evaluation (+/- 500 words) of the effectiveness of the lesson you detailed above, with particular regard to the strengths and weaknesses in your teaching, and how this lesson has informed / will inform your teaching in future.

**c) Written assignment.** Written work is a vital part of Module 2. This question is an example of the type of work you will be expected to produce in your written assignments. Write +/- 750 words.

Outline a group of students you have taught. Identify major difficulties they had in **one** of the following areas:

- A specific\* area of phonology (e.g. word / sentence stress, a selection of individual sounds, intonation)
- A specific\* area of grammar
- Listening skills work
- Writing skills work
- Please specify your chosen area.

Describe how you addressed these problems in the classroom over a period of time, outlining specific examples of activities and materials you used to help students. You should describe your examples in sufficient depth for another teacher to be able to use them in class, and say why you feel them to be a suitable solution.

**Please note that this tasks form a vital part of your application and incomplete applications will be returned. Write your answers on a separate sheet and include this as an Appendix to your application form.**

### Section 12. Arrangements at your school or institution

- (i) Your application will be accepted only when a Local Tutor for your centre has been approved. Please give the name and position of your prospective Local Tutor and the name of the school or institution for which they work. We cannot offer you a firm offer of a place on the course until your Local Tutor has been approved by Cambridge ESOL.

Prospective Local Tutor's name: \_\_\_\_\_

Prospective Local Tutor's signature: \_\_\_\_\_

- (ii) Do you have colleagues in your school / town intending to take the course? (Give numbers)
- (iii) Is your school able to provide classes with more than 5 learners throughout the period of the course?
- (iv) Is your school able to provide adequate library facilities? (see library notes and booklist in the prospectus)
- (v) How many teaching hours per week do you expect to have during the period of the programme? (If you are applying for the March intake, you will need to be teaching for two of the months in July, August and September).
- (vi) Who will be responsible for your fees?

**Checklist:**

	✓
Arrangements at your school or institution (Section 8)	
Local Tutor's details and signature (Section 12)	
Lesson Plan	
Evaluation of lesson	
Written Assignment	

\_\_\_\_\_  
Signature (or email address for online applicants)

\_\_\_\_\_  
Date:

**IMPORTANT** Please note that acceptance on a course does not mean that a place has been reserved for you. A place cannot be reserved until the Orientation Course fee has been paid. The distance component fee must be paid at least four weeks before the beginning of the Orientation Course. **Fees are not transferable or refundable.**